

**MINUTES OF A MEETING OF THE CHARTER TRUSTEES  
HELD IN WYCOMBE DISTRICT COUNCIL CHAMBER  
ON TUESDAY 12<sup>th</sup> JUNE 2018**

**Meeting began at 6.00pm**

**Present**

Khalil Ahmed, Zia Ahmed, Mohammed Asif, Lesley Clarke OBE, Marten Clarke, Sebert Graham, Tony Green, Mohammed Hanif, Abdullah Hashmi, Alan Hill, Arif Hussain, Mahboob Hussain, Matt Knight, Rafiq Raja, Sarfaraz Khan Raja

William Reid, Town Clerk  
Imam Sultan Mahmood, Mayor's Chaplain

1. The meeting commenced with prayers led by Imam Sultan Mahmood.

2. **Apologies**

Andrea Baughan, Ray Farmer, Maz Hussain, Brian Pearce, Nigel Teesdale, Julia Wassell

3. **Minutes of Charter Trustee meeting held on 24<sup>th</sup> April 2018**

As the Minutes had not been circulated it was not possible to agree them.

It was agreed that Minutes should be placed on the Mayor's website.

It was agreed that questions from the public would not be entertained.

Cllr Khalil Ahmed revised a question about whether photographs of recent Mayor's should be on the website. This comment was disputed and the Town Clerk was asked to review previous Minutes to see what, if any, agreement, had been reached.

4. **Minutes of Standing Committee held on 17<sup>th</sup> May 2018**

Again these had not been circulated so could not be agreed

5. **Nomination for award of Mayor's Medal**

For this item the public gallery was cleared.

One nomination, for Sally Clements, had been discussed and approved unanimously by the Standing Committee held on 17<sup>th</sup> May 2018. The nomination is attached. The Charter Trustees confirmed the nomination, again unanimously.

The Town Clerk advised that he would contact Sally Clements in the hope that she could attend the RAF Freedom Procession on 18<sup>th</sup> July 2018. If so, the award could be made at that event. Alternatively, he would seek a Civic Event at which the award could be made.

(The Town Clerk had contacted the nominee who agreed to attend the RAF awards on 18<sup>th</sup> July 2018)

## 6. **RAF Freedom Procession**

The Town Clerk explained this event is based on an RAF award ceremony. Many Charter Trustees had witnessed previous ceremonies at Naphill. He advised that the RAF contingent would consist of a few senior officers, award recipients and families. He asked for strong support from Charter Trustees and spouses to boost numbers for this event. The presentation to Sally Clements will hopefully be made at this time.

## 7. **Letter from Julia Wassell**

Cllr Wassell's attendance at Mayor Making was restricted to a short appearance at the Weighing-in Ceremony only. The Town Clerk had written to Cllr Wassell explaining that Charter Trustees were expected to attend all elements of a Civic Event, asked for an apology for her behaviour and confirmation that she would take a full part in Civic Events.

Cllr Wassell replied advising that she had attended an all-night charity event and that she had received a welcome from fellow Charter Trustees. She enclosed a cheque for the 2018/19 Mayor's Appeal with her response.

## 8. **Further Email from Paul Lambourne**

The Town Clerk sought advice on how to respond to Paul's comments.

Cllr Alan Hill suggested that much of the complaint was involved with the reception following Mayor Making. He offered three suggestions:

- (1) Cancel the reception
- (2) Charge all attendees £20
- (3) Charge invitees guests £30

Cllr Lesley Clarke stated it was the responsibility of the Charter Trustees to oversee the reception and they do not require outside influence. We need to be ever aware that we are spending rate payer's money. To influence the process he should apply to become a Charter Trustee again.

Cllr Rafiq Raja stated that whilst we should accept advice from a critical friend most of his comments were not friendly.

Cllr Sebert Graham suggested we should again thank him for his interest in the event and that he should consider putting himself up for election.

Cllr Matt Knight suggested the invitation list for the reception following Mayor Making should be continually reviewed and should include residents who were currently active in the community. This may mean they attend only one reception but would introduce a wider audience to the event.

The Town Clerk agreed to send a friendly but limited response and close the correspondence.

## 9. **Any Other Business**

The Town Clerk advised that he had sent a proof version of the Charter Trustee Handbook to the printers for a quote for 40 copies. The Charter Trustees agreed to accept an electronic version and no hard copies would be published.

The question of copies of Minutes was raised. The Town Clerk agreed to send Minutes for Charter Trustee meetings, Standing and Finance Committees as follows:

- (a) Electronically following the meeting
- (b) With the agenda
- (c) Place all Minutes on the Website

Meeting closed at 6.50pm