

High Wycombe Charter Trustees
Mayor's Parlour, District Council Offices, High Wycombe HP11 1BB
Town Clerk: Tel: 01494 421009 Secretary: Tel: 01494 421134

Mayor 2018-2019: *Cllr. Sarfaraz Khan Raja*
Town Clerk & Treasurer: *William G. Reid*
Mayor's Secretary: *Mrs. Sandra Snaith*

Email: mayor@wycombe.gov.uk
Email: townclerk@wycombe.gov.uk
Email: Sandra.Snaith@wycombe.gov.uk

MEETING OF THE CHARTER TRUSTEES
Tuesday, 11th September 2018 at 6.00pm

Members of the public and press are entitled to be at the following meeting Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter.

6th September, 2018

To: The Mayor and the Charter Trustees of High Wycombe

You are summoned to the Meeting of the Charter Trustees to be held in the Council Chamber, Wycombe District Council Offices, Queen Victoria Road, High Wycombe on **Tuesday, 11th September 2018 at 6.00 pm** when the following business will be transacted.

Yours faithfully



W.G. Reid
Town Clerk

AGENDA

- 1) The meeting will commence with prayers by Revd Hugh Ellis
- 2) Apologies
- 3) Minutes of meeting held on 12th June 2018 (on website)
- 4) Nomination of Deputy Mayor
- 5) RAF Awards Ceremony, 18th July 2018
- 6) Resignation of Mace Bearer
- 7) Remembrance Day, 11th November 2018. 100th anniversary of the end of World War I.

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**MINUTES OF A MEETING OF THE CHARTER TRUSTEES
HELD IN WYCOMBE DISTRICT COUNCIL CHAMBER
ON TUESDAY, 11th SEPTEMBER 2018**

Meeting began at 6.00pm

Present

Cllrs Sarfaraz Khan Raja (Mayor), Khalil Ahmed, Zia Ahmed, Lesley Clarke OBE, Marten Clarke, Ray Farmer, Sebert Graham, Tony Green, Mohammed Hanif, Abdullah Hashmi, Alan Hill, Arif Hussain, Mahboob Hussain, Matt Knight, Rafiq Raja, Nigel Teesdale, Julia Wassell

William Reid, Town Clerk
Revd. Hugh Ellis, Mayor's Chaplain

1. The meeting opened with prayers from Revd. Hugh Ellis.

2. **Apologies**

Cllrs Mohammed Asif, Andrea Baughan, Brian Pearce.

3. **Minutes of Charter Trustee meeting held on 12th June 2018**

The Minutes were approved. No matters arising.

4. **Nomination of Deputy Mayor**

Following the resignation of Cllr Marten Clarke from the role of Deputy Mayor the Mayor nominated Cllr Ray Farmer to take on the role. The nomination was approved and Cllr Farmer agreed to accept the offer. The Deputy Mayoress will be Mrs Tina Farmer.

5. **RAF Awards Ceremony, 18th July 2018**

The Town Clerk expressed his disappointment at the low level of attendance for this ceremony. The RAF had agreed to bring this event into town and we enjoyed a very successful awards event. He confirmed that a Mayor's Medal had been presented to Sally Clements on the day.

6. Resignation of Mace Bearer

The Town Clerk advised that the Mace Bearer, Roy Bagley, would soon be moving to the Isle of Wight and therefore resigned from his role after 27 years. The Town Clerk asked the Charter Trustees to suggest anyone they thought may wish to take on this role.

The Charter Trustees advised that we should thank Roy Bagley for his long service. Several suggestions were made as to how we could thank him. It was agreed that each Charter Trustee would donate £10 and that we should present him with £250 of vouchers for a John Lewis store. Following the meeting donations were received from 17 Charter Trustees.

7. Remembrance Day, 11th November 2018. 100th Anniversary of the end of World War I

The Town Clerk stressed that he is looking for this to be a major event to recognise the centenary. He hoped all Charter Trustees would attend and would invite all WDC Councillors, whilst accepting that many may be attending local services in their area. All other local dignitaries will be invited as usual.

There will be no rockets (maroons) this year. However, the Vicar has a very accurate watch and will be in eye contact with the Parade Marshal and the Bugler to ensure the Last Post finishes at precisely 11.00am.

8. Any Other Business: Mayor and Charter Trustees Carol Service

The Town Clerk advised that he was planning this event for Sunday, 9th December 2018. Cllr Lesley Clarke OBE advised that meetings were being held about this event. The Town Clerk offered to attend any further meetings.

Meeting closed at 6.25pm