

High Wycombe Charter Trustees
Mayor's Parlour, District Council Offices, High Wycombe HP11 1BB
Town Clerk: Tel: 01494 421009 Secretary: Tel: 01494 421134

<i>Mayor 2018-2019:</i>	<i>Cllr. Sarfaraz Khan Raja</i>	<i>Email: mayor@wycombe.gov.uk</i>
<i>Town Clerk & Treasurer:</i>	<i>William G. Reid</i>	<i>Email: William.Reid@wycombe.gov.uk</i>
<i>Mayor's Secretary:</i>	<i>Mrs. Sandra Snaith</i>	<i>Email: Sandra.Snaith@wycombe.gov.uk</i>

**MINUTES OF A MEETING OF THE CHARTER TRUSTEES
HELD IN WYCOMBE DISTRICT COUNCIL CHAMBER
ON TUESDAY, 5th MARCH 2019**

Meeting began at 6.00pm

Present

Cllrs Sarfaraz Khan Raja (Mayor), Khalil Ahmed, Zia Ahmed, Mohammed Asif, Andrea Baughan, Harry Bull, Lesley Clarke OBE, Marten Clarke, Matthew Davy, Ray Farmer, Sebert Graham, Tony Green, Alan Hill, Arif Hussain, Mahboob Hussain, Maz Hussain, Matt Knight, Brian Pearce, Rafiq Raja, Nigel Teesdale, Julia Wassell

William Reid, Town Clerk

1. Welcome

The Mayor welcomed all members and announced that there was a very full agenda and asked Charter Trustees to be brief.

2. The meeting commences

The meeting was started with prayers read by the Town Clerk.

3. Apologies

Apologies were received from Cllrs Mohammed Hanif and Abdullah Hashmi.

4. Minutes of the Charter Trustee meeting held on 15th January 2019

The Minutes were approved and signed by the Mayor.

5. Precept

All details were included in the agenda. Cllr Marten Clarke asked the Town Clerk what the balance would be at the end of the Financial Year 2019/20. The Town Clerk said his best guess would be in excess of £20,000.

6. Macebearer Uniform

As described in the agenda.

7. Civic Service

As described in the agenda.

8. Computer Training

As detailed in the agenda. In reply to a question from Cllr Khalil Ahmed the Town Clerk confirmed that the office now had access to all the information on the website and that when his secretary was back in work full time we could enter any detail on the system.

9. The question of the public being able to ask questions of the Charter Trustees

The general feeling was that the public didn't necessarily know our remit so questions from the floor may not always be relevant. It was agreed that any questions should be forwarded to the Town Clerk and he should decide if he could respond or should include it in the agenda for the next meeting.

10. Upcoming dates

Saturday, 23rd March 2019

Market Visit followed by Beating the Bounds

We will leave the Council Office at 11.00am and the tour expected to finish around 12.30pm

Sunday, 12th May 2019

Civic Service at All Saints' Parish Church, High Wycombe.

Assemble at the Parlour from 8.45am. The service will start at 9.45am.

Saturday, 18th May 2019

Mayor Making

Invites for these events will be forwarded shortly.

11. Selection of Mayor Elect 2019/20

The Town Clerk advised that he had received two nominations but one of these was received on the day of the Charter Trustee meeting – eight days after the required date. He asked if both nominations should be considered. After a protracted discussion with many members airing views a proposal was made that:

We consider only nominations which were received by the deadline.

This was proposed by Cllr Marten Clarke and seconded by Cllr Matt Knight. A vote was taken and the proposal was approved by 16 votes to 3 with 2 abstentions.

We therefore had one nomination: Cllr Mazamal Hussain.

Cllr Lesley Clarke OBE made a proposal for Cllr Mazamal Hussain to take over the role of Mayor and this was seconded by Cllr Zia Ahmed.

An election then provided: For 19 : Abstain 2

Cllr Mazamal Hussain thanked the Councillors for agreeing for him to be the Mayor Elect and notified that Cllr Matt Knight would be his Deputy.

12. Election of Finance Committee and Standing Committee

The Town Clerk had received three nominations for attendance in the Standing Committee and one for the Finance Committee. Following further nominations the Committees for 2019/20 will be:

<u>Standing Committee</u>	<u>Finance Committee</u>
Mazamal Hussain	Mazamal Hussain
Matt Knight	Matt Knight
Tony Green	Tony Green
Andrea Baughan	Julia Wassell
Mohammed Asif	Lesley Clarke OBE
Khalil Ahmed	Mahboob Hussain
Zia Ahmed	

The meeting finished at 7.05pm