

High Wycombe Charter Trustees
Mayor's Parlour, District Council Offices, High Wycombe HP11 1BB
Town Clerk: Tel: 01494 421009 Secretary: Tel: 01494 421134

Mayor 2019-2020

Cllr. Mazamal Hussain

Email: mayor@wycombe.gov.uk

Town Clerk & Treasurer:

William G. Reid

Email: William.Reid@wycombe.gov.uk

Mayor's Secretary:

Mrs. Sandra Snaith

Email: Sandra.Snaith@wycombe.gov.uk

**MINUTES OF A MEETING OF THE CHARTER TRUSTEES
HELD IN WYCOMBE DISTRICT COUNCIL CHAMBER
ON TUESDAY, 10th SEPTEMBER 2019**

The meeting began at 6.00pm

Deputy Mayor, Cllr Matt Knight, in the Chair

Present:

Cllrs: Zia Ahmed, Mohammed Asif, Lesley Clarke OBE, Marten Clarke, Ray Farmer, Tony Green, Mohammed Hanif, Alan Hill, Mahboob Hussain, Brian Pearce, Rafiq Raja, Julia Wassell

Apologies:

Cllrs: Khalil Ahmed, Andrea Baughan, Abdullah Hashmi, Arif Hussain, Maz Hussain, Nigel Teesdale

1. The meeting commences

The meeting began with prayers by Revd Hugh Ellis.

2. Civic Service, Sunday 13th October 2019

The Deputy Mayor reminded the Charter Trustees of the agreement to support the Mayor. This will be the first Civic Service during Cllr Maz Hussain's mayoral year and he asked for good attendance.

3. Remembrance Day, Sunday 10th November 2019

Once again Charter Trustees were invited to attend this very important service. The Town Clerk explained that, following vandalism to the south door of the church earlier this year, and following a report by the Fire Service that the maximum attendance should be 350 (we usually get near 600) the service may be held outside the Church. He explained that the early part of the service already takes part outside and it may be that the whole service would be held outside the church. He said he would advise Charter Trustees of the position prior to the event.

4. Future of Town Clerk

The Town Clerk advised that despite presenting his resignation with a finish date of 30th September 2019 he had accepted an invitation to stay on until the end of the year. The question of the ongoing role of the Town Clerk was raised. Much depends upon the result of the Corporate Governance Review currently being held. If the outcome is the formation of a

Town Council that will probably mean a lot more responsibility in the role with many additional tasks being within the remit of the office of Town Clerk. If the outcome is to continue with a process similar to the current Charter Trustees the role will be similar to that undertaken now. The decision should be available late October.

It was pointed out that we may need more robes as we may have more Councillors who are Charter Trustees. The Town Clerk was confident he could source more robes.

5. **Any Other Business**

The Deputy Mayor gave details of the events organised by the Mayor's Appeal Committee. These were:

- ◆ Sunday 15th September 2019: a Treasure Hunt starting at Pann Mill who are holding an Open Day.
- ◆ Monday 16th September 2019: a Pizza Night at Pizza Hut at Wycombe Marsh.

Unfortunately both of the events will have taken place by the time you receive these minutes.

6. **Date of Next Meeting**

Tuesday 19th November 2019

The meeting finished at 6.20pm